

# Patient Public Involvement & Engagement (PPIE) Lived Experience Group – EASY-CARE Trial

## Privacy Policy

### 1. Purpose

This policy explains how we collect, use, and protect personal information shared by members of our Patient and Public Involvement and Engagement (PPIE) Lived Experience group.

### 2. What Information We Collect

We may collect:

- Name and contact details (e.g. email address)
- Relevant lived experience information you choose to share
- Feedback, contributions, and meeting participation records

Providing this information is voluntary.

### 3. How We Use Your Information

We use your information to:

- Organise and communicate about PPIE activities
- Support research, service design, or evaluation work
- Ensure diverse and meaningful involvement
- Improve how we run the group

We will not use your information for unrelated purposes.

### 4. Lawful Basis

We process your data based on your consent and, where applicable, our legitimate interest in conducting PPIE activities in line with UK data protection law.

### 5. Confidentiality and Anonymity

- Personal information will be kept confidential and stored securely
- Your contributions will be anonymised in reports unless you give explicit permission to be identified

### 6. Data Sharing

We will not share your personal data with third parties without your consent, unless required by law.

### 7. Data Storage and Retention

Your data will be stored securely and only kept for as long as necessary for PPIE purposes. After this, it will be safely deleted.

### 8. Your Rights

Under UK data protection law, you have the right to:

- Access the data we hold about you
- Request corrections or deletion
- Withdraw consent at any time

### 9. Contact

If you have any questions or wish to exercise your rights, please contact: [patel@sola-diagnostics.com](mailto:patel@sola-diagnostics.com)